

Annex A – RCEM Anzac Dinner schedule and responsibilities

When	What	Who
14 Apr 26	Numbers for attendance confirmed. Check count on Fri 17 Apr 26	Judy Hicks to inform Uniting Church for catering
20 Apr 26	Payment for meals made	All attending
21 Apr 26	Day of event	
4.00pm	Set up Uniting Church Hall Set up complete NLT 5.30pm, including ICT	Volunteers, please advise attendance to Eric Modderman (mob: 0431 112 829), please arrive no later than 4.00pm Includes ICT setup and test
6.00pm	Arrive Uniting Church Hall, 35 William St East Maitland, pre-dinner drinks, meet and greet	All attending
6.30pm	Welcome and opening remarks	Eric Modderman
6.35pm	Acknowledgement to Country	Glenda Briggs
6.40pm	Veteran Introductions	Eric Modderman Maitland and East Maitland Sub-Branchedes - each veteran to stand and state their name and unit(s) served with
6.50pm	Commemorative address	
	Introduce SGT Shaun Connolly	Eric Modderman
6.55pm	Delivery of commemorative address	SGT Shaun Connolly
7.25pm	Thank SGT Shaun Connolly	Eric Modderman
	Thank Uniting Church Auxiliary	Eric Modderman
7.30pm	‘The Ode’ - <i>For the Fallen</i> by Laurence Binyon	3 rd stanza – Mr Doug Finucane, Maitland RSL Sub- Branch 4 th stanza – Mr Tony Mulquaney, East Maitland RSL Sub-Branch
7.35pm	Last Post, One minute Silence, Reveille	
7.40pm	Event concludes	
	Post event fellowship, refurbishment of venue and farewells	All attending